

# POLICY



## Provider Access

**Senior Team Responsibility:**  
Principal

**Reviewed:**  
January 2025

**Next Review Date:**  
January 2026

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement**

All pupils in years 7 to 11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for year 8 to 9 pupils and two encounters for year 10 to 11 pupils.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

### **Meaningful provider encounters**

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist.

### **Previous providers**

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Stamford College
- Harington School
- Bourne Academy

### **Destinations of our pupils**

Last year our year 11 pupils moved to range of providers in the local area after school:

- Stamford College

- Harington School
- Bourne Grammar
- Bourne Academy
- Grantham College
- Stamford Endowed School
- Apprenticeship providers

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact: Tina Searle, Personal Development Director, Careers, Aspirations & Overcoming Disadvantage

Telephone: 01780 762168

Email: [ti@castertoncollege.com](mailto:ti@castertoncollege.com)

	Autumn Term	Spring Term	Summer Term
Y7		Opportunity to attend Construction Day at Peterborough College.	
Y8		Opportunity to attend Construction Day at Peterborough College.	
Y9		Opportunity to attend Construction Day at Peterborough College.  Mock Trial at Oakham Castle.  Small group presentation and discussions about KS4 Options	
Y10	Careers Fair in College inviting a variety of local providers.	Mock Interviews with external employers.	One-to-one Careers interviews offered to all students. College and Apprenticeship providers attend assemblies to talk with students. University Experience Days – PCU and Lincoln University
Y11	Careers Fair in College inviting a variety of local providers. College and Apprenticeship providers attend assemblies to talk with students. Post 16 provider open evenings. Post 16 apprenticeships assembly. Meetings with Careers Leader re Post 16 applications.	Post-16 interviews	Confirmation of post-16 education and training destinations for all pupils

#### Opportunities for access

The school offers the four provider encounters required by law and other additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please speak to our Careers Leader to identify the most suitable opportunity for you.

#### Premises and facilities

The school will make the main hall, classrooms, or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Meaningful online engagement is also an option, and we are open to providers that can provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the College and this will be made available for students to access at break and lunchtime.

#### Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via email.